

POSTING: College-Montrose Children's Place (CMCP)

Position Title: Canada Summer Jobs Community Service Worker

Contract length: 8 weeks, 35 hours/week

Expected start date: June 29,2026 and July 06, 2026

Job Types: Full-time In-person, Temporary position, Contract

Salary: \$17.60 per hour

Location: Variable (3735 Dundas Street West, M6S 2T7 / 66 Sheridan Ave, M6K 2G9)

of positions available: 3

ABOUT COLLEGE-MONTROSE CHILDREN'S PLACE:

CMCP has supported Healthy Children, Healthy Families and Healthy Communities in downtown west Toronto since 1983. Working with our many community partners we create and adapt Family Support and Early Learning Programs to meet the changing needs of children and their families. We are committed to excellence and strive to achieve the highest quality standards in all that we do. College-Montrose Children's Place creates welcoming inclusive environments that value the diversity of its communities. For more information, please visit our website at www.cmcp.ca

CMCP PROGRAMS:

CMCP operates and manages EarlyON Child and Family Centres and its satellites, as well as Family Resource Programs. We offer early learning, literacy and parenting programs and services for parents/caregivers and children from age 0 to 6 yrs. We provide places for children and their parent/caregivers to take part in activities, obtain information about child development and access services to support their children's development.

JOB OVERVIEW:

The Community Service Worker is responsible for community support and outreach as well as delivering high quality programming for young children and their families (0 to 6 Years) for CMCP programs.

Key Responsibilities Include:

- Support with outreach planning and implementation.
- Work in the drop-in (indoors and park programs) with families and children 0-6 yrs.
- Communication with participants (emails, phone calls, social media posts).
- Support at the food bank.
- Research community resources.
- Support with community events.
- Support with fundraising initiatives (research and implementation of activities).
- Support with parent relief/child care.
- Prepare graphics for flyers, workshops, reports, etc.
- Assist with writing newsletters and designing.

- Participate in set up and facilitation of community events
- Participate in organization daily debriefings and monthly staff meetings
- Support with collecting and coordinating data.

Qualifications:

- **Be 15 years to 30 years of age (inclusive at the start of employment).**
- Is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*.
- Is legally entitled to work according to the relevant provincial / territorial legislation and regulations. (international students are not eligible. Recent immigrants are eligible if they are Canadian citizens or permanent residents).
- Experience with community outreach or engagement is an asset.
- Previous experience working with families with young children, working in the family support sector is an asset.
- Strong communication skills (verbal and written), including comfort with email, phone, and social media outreach.
- Ability to work collaboratively as part of a diverse team.
- Basic digital literacy, including familiarity with Microsoft Office, Google Workspace, or similar tools.
- Experience with event planning or supporting community events is an asset.
- Graphic design skills or experience creating flyers, newsletters, or social media content is an asset.
- Knowledge of additional languages is an asset, reflecting the diversity of the community.
- Strong organizational and time management skills.
- Energetic, motivated and interested in making a difference by working for a non-profit.
- Willing to work some evenings and weekends.
- Hard-working, reliable, flexible and able to multi-task.

Successful applications will also be required to complete a vulnerable sector screening. Qualified individuals are invited to submit their application by email with subject title CSJ Community Service Worker to dkobrosly@cmcp.ca by June 18/2026.

CMCP encourages applications from candidates, whose background is diverse in terms of culture, race, language, religion, class, gender/sexual orientation, including those who may need accommodation. Only applicants selected for interviews will be contacted. **No phone calls please.** CMCP is a scent free environment. **CMCP is committed to providing accommodations for individuals with disabilities, upon request.**